

**From:** "Peura, Maija L" <maija.peura@[REDACTED]>  
**To:** "Sikkink, Erin L" <erin.sikkink@[REDACTED]>  
**Subject:** FW: FW: [EXTERNAL] RE: ATTENTION PLEASE: information needed to avoid contract delay  
**Date:** Tue, 24 Nov 2020 21:12:03 +0000  
**Importance:** Normal  
**Inline-Images:** agape.JPG

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We need to get this processed as early next week as possible in order to make the 2020 deadlines. I'm not sure what more to do, but he also will need to be sure to get his invoices in well before 12/31/20

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**From:** Peura, Maija L  
**Sent:** Monday, November 23, 2020 1:22 PM  
**To:** reginald\_ferguson1@[REDACTED]  
**Cc:** Sikkink, Erin L <erin.sikkink@[REDACTED]>  
**Subject:** RE: FW: [EXTERNAL] RE: ATTENTION PLEASE: information needed to avoid contract delay

Hello again,

As noted below in yellow, please update. Do you have staff? If yes, you will need worker's compensation. Are you using your vehicle for the work? If yes, you need to provide auto insurance.

Thank you.

**From:** [reginald\\_ferguson1@\[REDACTED\]](mailto:reginald_ferguson1@[REDACTED]) <[reginald\\_ferguson1@\[REDACTED\]](mailto:reginald_ferguson1@[REDACTED])>  
**Sent:** Monday, November 23, 2020 11:48 AM  
**To:** Peura, Maija L <[maija.peura@\[REDACTED\]](mailto:maija.peura@[REDACTED])>  
**Subject:** Re: FW: [EXTERNAL] RE: ATTENTION PLEASE: information needed to avoid contract delay

On Nov 23, 2020 8:58 AM, "Peura, Maija L" <[maija.peura@\[REDACTED\]](mailto:maija.peura@[REDACTED])> wrote:

Hello Mr. Ferguson, The information you have provided is not adequate. It is the title to a vehicle. We require **Automobile Insurance** and **General Liability insurance**. Please discuss this with your insurance agent. They will be familiar with the amounts and the ACORD certificate and can guide you in obtaining that insurance. We will not be able to set up the contract without the proper insurance. Please be sure it notes **the Certificate Holder as the following:**

**City of Minneapolis - Health Department**  
**250 S. 4<sup>th</sup> St., Room 510**  
**Minneapolis, MN 55415**

All the best,