

HENNEPIN COUNTY
SHERIFF'S OFFICE

Meeting Agenda

Meeting Date:	March 6, 2019
Meeting Description:	HCSO Public Safety Communications Users Advisory Board (UAB)
Meeting Location:	HCSO-ECF 2nd Floor Conference Room
Invitees:	UAB Members and Guests

Agenda Items:

- I. Meeting Open – Chair Brooklyn Park PD Deputy Chief Todd Milburn
Called to order at 0901 hours
- II. 800 MHz (John Gundersen)
 - a. Encryption cut-over set for April 10th. John Gundersen gave a progress report on encryption changeover. Starting March 11th, radios can be changed to the AE or B Zone to be ready for the final changeover. Encryption will tentatively be ready on April 10th at 0400 hours. After changeover, radio zones will be renamed as the unencrypted channels are removed from service. Estimated completion will be mid-summer. More information on channel setup will be sent out soon.

Encrypted channels will have new designations
 - i. EAST MAIN becomes H-LAW-1E
 - ii. NORTH MAIN becomes H-LAW-2E
 - iii. SOUTH MAIN becomes H-LAW-3E
- III. CAD/911/MDCs (Kevin Schwartz)
 - a. Hiring 911 Clerks – keeping full complement of TCs, shifting TCs to occupy second fire chair (not adding another Fire Main at this time) to back-up fire dispatcher and add call-taking capacity. One Clerk in place, more being hired. Plan to have 6 clerks in place to cover 24 hours of scheduling.
 - b. Hiring for TCs every eight to ten weeks (closes 3/7) – check out hennepin.us/jobs
10 TCs in training. Starting three more on April 1.
 - c. Still asking for Field Generating via computer when safe to do so



- e. CAD Update
 - i. Tentative upgrade to 5.8.26 scheduled for April 2019. It will be loaded into the Test environment. After testing, it will be loaded to Production tentatively on May 7th.
 - ii. Field Ops (iOS and Android) will see significant changes with 5.8.26 upgrade. Specific version needs to be in place for it to work properly after upgrade. 'Dynamic Statusing' should be working. Getting closer to being able to run Storm Ops operations. NCIC queries in the field are road-mapped with an unknown ETA.
- f. Hitting re-start on CAD Team – additional dedicated staff getting trained
 - i. Adding a second TC to the team. Moving Kyle Dille to team (IT Specialist) as a CAD Administrator. Dave Freeman (PSIT Liaison) will be at the ECF full-time. Still onboarding both Kyle and Dave. Team will handle general operations and open trouble tickets.
 - ii. Freeman will be paying specific attention to RMS/data issues and coordinating with HJIP
 - iii. . Mega Monitors (43" monitor) will help TCs work flow.
 - iv. Outside vendor working on add-ons to solve some ongoing issues.
 - v. Consortium of TriTech Inform users in the metro has come together to try to present a unified front/have a stronger voice with Central Square.
 - vi. LETG RMS issues. Calls being dumped into RMS before they are completed. Units may end up responding to cancelled calls. Appears to only be LETG users.
 - vii. Curt Meyers is act Dispatch Manger and HCSO is hiring a Civilian PSAP manger, a Captain-level position. Also adding another operations manager to dispatch. Transition timing is yet to be determined.

IV. Old Business

- a. Police SOP Committee processes (Dispatch Manager Curt Meyer)
 - i. Officially adopted By-Laws.
 - ii. Forming a team to deal with CAD Technology specifically. Committee will include users and CAD team to deal directly with Technology issues.
 - iii. Out of service code (Break vs. dinner). "Break" will be recommendable. "Dinner" will be unrecommendable.
 - iv. CSO calls for found property or evidence pickup. Some cities only want CSOs to go on these calls. Looking into bucket options.
- b. Fire SOP updates –
 - i. Scott Gerber no longer with Excelsior Fire District (going to Eden Prairie). Leadership is changing over. No final word on replacement.
 - ii. Future joint SOP committee meetings.

V. New Business

- a. IPAWS implementation (Integrated Public Alert & Warning System)

Waited to implement until after CAD system change over. We will be working with HCEM to train TC Sergeants. Dan Anderson (HCEM) may present at June meeting. Planning implementation this summer. More info available by emailing Dan Anderson or Capt. Schwartz.

b. Caliber and quality of dispatching

What is the correct avenue of information/reporting of safety issues?

Captain Schwartz encourages everyone to contact Dispatch with any issues (Dispatch Sergeant). If you do not get proper action, move up to Curt Meyer or Captain Schwartz.

Bring details to them for follow up. Escalate to whomever you feel is necessary. Some issues may be able to be handled at the SOP committee level. Change in procedures that can be brought up to UAB for changes. Communicate details to Dispatch as soon as possible.

c. Letter to Hennepin Police Chiefs from Fire.

Chief Coppa/Plymouth is requesting to add a CAD code for regional response (active shooter) with preplanned responses – to be discussed.

VI. Adjournment

1003 hours

****Next Meeting – June 5th, 0900-1100 hours – ECF 2nd Floor Conference Room**